

MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT

The General meeting of the Bigfork County Water and Sewer District was held on August 14, 2019 at the District office. President Lloyd Ross presided.

ATTENDEES:

Directors: Tom Cahill, Bob Keenan, Lloyd Ross, Gene Helberg
District Employees: Julie Spencer, Mimi Wildeman
Engineering: Jeff Cicon P.E, Morrison Maierle
Public: Glenn Dutton, Kimberly Dutton

READ AND APPROVE MINUTES:

The minutes of the July 2019 General Board Meeting, July 2019 Special Meeting and August 2019 Special Meeting were reviewed for approval Keenan made a motion to approve the minutes Cahill seconded and it was unanimously.

RESOLVED, That the minutes of the July General & Special, August Special Board Meeting be approved as submitted

CONSENT AGENDA

Ross asked for discussion, no further discussion Cahill made a motion to approve, Helberg seconded and it was unanimously.

RESOLVED, That the Consent Agenda be approved

PUBLIC COMMENT

Dutton's request information on a piece of District property, after discussion it was decided that research of information is needed and they will contact the District office and County at a later date.

NEW BUSINESS

County Reports – Resolution No. 93 Spencer explained the Resolution to the Board after discussion Cahill made a motion to approve Resolution No. 93, Helberg seconded and it was unanimously.

RESOLVED, That the Resolution No. 93 be approved

Account 0573-00 Spencer explained to the Board of an incident that happened while a meter was being changed out she provided a copy of the invoices to repair and clean up the overflow. She then explained that the home owner requested compensation. Ross asked for discussion, after clarification on how we have handled cases in the past the Board told Spencer to write a letter stating we have paid for the cleanup cost invoices and will not pay for any unvoiced items.

OLD BUSINESS

Operations Report- Ross asked if there was any discussion or questions regarding the report Cahill asked about the amount of grease that was pulled out of the Bay Lift Station, Spencer explained to the Board that this all comes from the downtown restaurants. The District has sent out Notices to all food serving entities that they all will be inspected this fall and are required to

have the correct Grease Traps in place. Keenan made a motion to approve the Operators Report, Cahill seconded and it was unanimously.

RESOLVED, That the Operators Report be approved as submitted

Engineering update, Jeff Cicon

Ramsfield #4 Task Order #34 Well and Electrical Improvements- We have requested Alan's Pump arrange a meeting with Julie prior to starting installation to ensure the District can meet water demand since Well #3 will need to be taken off-line for a short period of time.

Water Tank & Transmission Line and Access Easement Task#29 –

Property/ Easement Purchase: The buy/sell agreement has been reviewed by the owners. Spencer sent the paper work to the Title Company to start the scheduling. Cicon presented the Board Amendment #1 of Task Order 29 this is a Boundary Line Adjustment, now that we know the boundaries of both the property and easement purchase are known, a boundary line survey must be completed before the land can be transferred. This will involve surveying the property pins, preparing a Certificate of Survey to file with the County, coordinating the legal description with the Title Company, preparing of exhibits for deeds and setting new property pins.

Keenan made a motion to approve the Amendment #1 of Task Order 29, Cahill seconded and it was unanimously.

RESOLVED, That the Amendment #1 of Task Order 29 this is a Boundary Line Adjustment be approved as submitted

- **Funding:** We have updated uniform application has been submitted to SRF. Once they review we will have a conference call with SRF, Bond Council and the District. Once a formal funding offer is secured, the District can move forward with the Bond Election.
- ***Chapman Hill and Harbor Village PRV Replacement Project Task Order #35*** –No Update

Water Right Update- Application is pending DNRC review.

Wastewater System Improvements-

- ***Bay Sewer Replacement Project Task Order #36-***
 - We had a conference call to discuss funding with the SRF, DNRC, and TSEP on July 22. Following the call, SRF send over a list of required items to show compliance with their program. The process followed during the 2018 PER is sufficient for most requirements. The attached "Cost and Effectiveness" certificate needs signature by the District; this was completed as part of the 2018 PER.
 - We have contacted one of the property owners for a potential lift station/generator site. A meeting was set for August 12, 2019.

Development Review

- ***The Settlement Subdivision-*** The developer's engineer has officially responded to our engineering review. I have reviewed their responses and updated plans point by point. Most of the comments have been addressed.

- **Saddlehorn No. 11-** No Update

COMMITTEE REPORTS

Executive Meeting- at 7:44 pm Ross called for an Executive meeting, Spencer, Cicon and Wildeman stepped out. 7:45pm the Executive meeting started this was completed at approximately 7:55pm and regular session restarted.

Annexation, Main Extensions & Construction Helberg & Cahill

- *District Properties-* No Update
- *Storage Tank Easement –* Engineers Report
- *Stand Pipe Water Tank-* No Update

Purchase of Additional CD Investment –..... Price & Ross

Employee Insurance, Compensation & Certification & Safety Helberg & Keenan

Pretreatment Regulations Cahill & Price

Budget & Rate Structure Helberg & Ross

- Budget Approval- Helberg started the discussion in regards to a 5% rate increase that would go into effect October 1, 2019 discussion Cahill made a motion to approve, Keenan seconded and it was unanimously.

RESOLVED, That the purchase of a 5% Rate Increase be approved

- Ross asked for discussion on the 2019-2020 Budget hearing none Cahill made a motion to approve, Keenan seconded and it was unanimously.
- *RESOLVED*, That the 2019-2020 Budget be approved

Rules & Regulations Cahill & Price

- No Update

Farmland..... Helberg, Cahill

COMMUNICATIONS

Fire Department- email

ADJOURNMENT

Price called for a motion to adjourn. Keenan moved, Cahill seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 8:05 p.m.

President Lloyd Ross